

## **AGA Chapter Executive Committee Meeting Minutes August 30, 2010**

*Submitted by Debra Bloomingburg, Secretary*

*I had a scheduling conflict that made me miss the first few minutes of the meeting. Shirley Henry graciously agreed to take minutes until I arrived. Thank you, Shirley.*

The Chapter Executive Committee for the Nashville Chapter met on August 30, 2010, in the training room on the 12th floor of the Andrew Jackson Building.

Chapter Executive Committee (CEC) members present: Melvin Jones, Jr., President; Shirley Henry, President-Elect; Karen Hale, Immediate Past President; Debra Bloomingburg, Secretary; Scarlet Sneed, Treasurer; Keevia Battle; Hank Clay; Corey Tester; Rhonda Williams; Eugene Hampton; Jane Lacy; and Sandra Tulloss. Committee leaders present: Tammy Fruscione, Chuck Holland, Jacqueline Laws, Sandra Patterson, Hellens Tamimi, and Tammy Thompson.

Melvin called the meeting to order at 11:37 a.m.

### **Approval of the Minutes**

Hank Clay made a motion to approve the August 18, 2010, CEC meeting minutes, and Corey Tester seconded the motion; the minutes were approved.

### **Budget Discussion**

Scarlet and Melvin passed out budget documents - one with just budget info; the other with comparative information.

Discussion of the chapter's budget started with the Education Committee's budget since that is the source of most of the revenue. The proposed budget increased over the previous year due to the Education committee planning two breakfast CPE sessions and a spring seminar in addition to the Winter Seminar.

The Awards Committee's proposed budget increased over the previous year because of a general increase in expenses and the addition an additional scholarship award.

The CGFM Committee's proposed budget was the same as the previous year.

The Chapter Administration's proposed budget decreased from the previous year. Melvin discussed the need to not spend all of our fund balance. He also would like to invest some of our money rather than leaving everything sitting in a checking account.

Scarlet questioned why CEC meeting lunches and committee appreciation lunches are under the chapter administration budget rather than the meetings and attendance committee budget. Scarlet made a motion to split the "CEC Meeting Lunches and Committee Appreciation Lunch" line item and move the CEC meeting lunches from under the chapter administration budget to

the meetings and attendance committee budget. Debra Bloomingburg seconded the motion, and the motion passed.

Chapter Recognition has no budget.

The Community Service Committee's budget was discussed during the previous meeting. The budget increased over the previous year primarily due to an increase in support for Project Pencil and their awards event.

The Early Careers Committee's budget decreased slightly over the previous year's budget.

The Finance Committee has no budget.

The Meetings and Attendance Committee's budget increased over the previous year's budget due to the hope for an increased participation at monthly meetings.

The Membership Committee's budget decreased slightly over the previous year's budget. Amounts based on National requirements. No amount was included in the budget for membership awards. An amount may need to be added to the budget.

The Newsletter Committee's budget increased over the previous year's budget based on addition of trophies to the monetary award.

The Accountability Outreach Committee's budget is new this year. They plan on focusing on higher education students, high school students, and early careers employees to promote interest in AGA. The committee needs to talk with the early careers and membership committees to coordinate their efforts.

The Program Committee's budget stayed the same as the prior year's budget. Hellens said that the committee had decreased the line item for Networking Social Events by \$50 and increased the line item for Speaker Lunches by \$50.

The Web Committee's budget slightly increased from the prior year's budget.

Committee chairs were asked to make any discussed changes and resubmit the budgets to Scarlet and Melvin

## **Reports**

### **Newsletter**

Sandra Patterson mentioned that the special edition should be out by September 3. She requested that items for the September newsletter be submitted to her by September 7 with that issue being released by September 17. Hope to have a group picture of the CEC members plus candid pictures to include in the October issue. Profile member for October will be Shirley Henry.

**September Business Meeting**

Announcements: Anyone who has a PowerPoint presentation, talk to Corey about setting up and ensuring equipment is available.

Invocation: Melvin Jones

Head Table: Commissioner Goetz; Chuck Holland; Melvin Jones; Wynett Jones, Cancer Society Representative; Sandra Tulloss; and Tammy Thompson.

The next CEC meeting was scheduled for October 4, 2010, and the meeting was adjourned at 1:20 p.m.