

AGA Chapter Executive Committee Meeting Minutes March 1, 2010

Submitted by Shirley Henry, Secretary

The Chapter Executive Committee for the Nashville Chapter met on Monday, March 1, 2010, in Conference Room A on the 14th floor of the James K. Polk Building.

Chapter Executive Committee (CEC) members present: Karen Hale, President; Kathy Anderson, Immediate Past President; Melvin, Jones, Jr., President-Elect; Shirley Henry, Secretary; Hellens Tamimi, Treasurer; Patricia Finney, Eugene Hampton, Jane Lacy, Rusty Lacy, Jennifer Lewis, Mel Marcella, Tommie Pendergrass, Julie Rogers, and Sandra Tulloss. Committee leaders present: Sharon Barnard, Gerry Boaz, Ann Collett, and Corey Tester. Other member present: Steve Henley.

Karen Hale called the meeting to order.

Approval of the Minutes

Karen Hale asked if anyone had any changes to the January 4, 2010 minutes, and none were noted. Kathy Anderson made a motion that the minutes be approved, and Melvin Jones, Jr. seconded the motion. The January CEC meeting minutes were approved.

Karen asked if anyone had any changes to the February 1, 2010 minutes, and none were noted. Kathy Anderson made a motion that the minutes be approved, and Sandra Tulloss seconded the motion. The February CEC meeting minutes were approved.

Reports

Immediate Past President

Kathy Anderson had nothing to report.

President-Elect

Melvin Jones, Jr. reported that the chapter is doing very well with the recognition points this year. He also said that he is in the process of contacting various members regarding committee assignments for next year because of commitments that we have to National that involve work in April 2010.

Secretary

Shirley Henry had nothing to report.

Treasurer

Hellens Tamimi discussed the Amendment to Policy #5 - AGA luncheon and uncollectible accounts write-offs - This policy had been discussed previously, and Hellens had made changes based on the comments she had received. She presented the policy at today's meeting for a final vote by the CEC. After a brief discussion, Tommie Pendergrass made a motion that the amend-

ment be approved, and Rusty Lacy seconded the motion. The amendment to Policy 5 was approved.

Hellens also discussed the revenues and expenses for the 2010 Winter Seminar. The schedule, which Hellens had previously emailed to CEC members, showed revenues of \$32,487.00 and expenses of \$6,230.32 with net revenues of \$26,256.28. Hellens said there were still a few revenue amounts that had to be worked out, but the amounts involved were not material. Hellens also expressed appreciation to Brian Brechon, who helped her with the revenue reconciliation for the seminar. The CEC commended the Education Committee on a great seminar, not only from a content standpoint but also because of the revenues generated for chapter operations.

Hellens reported that the chapter's net assets as of January 31, 2010, were \$87,723.88.

Awards Committee

Jeff Hughes was unable to attend the CEC meeting, but he submitted the following report:

National Scholarships - There are several scholarships being offered by national. The deadline for submission is March 31, 2010. The applications can be obtained from national's website at <http://www.agacgfm.org/membership/awards/>.

Local Scholarships - Local scholarship applications have been posted to the chapter's website. They are \$1,500 each. The application deadline is April 9, 2010.

Local Award - Our chapter is giving out an award for Outstanding Achievements in Government Accountability this year. The deadline to apply is April 9, 2010. For more information, please visit http://nashvilleaga.org/outstanding_achiev.htm.

National Awards - We are seeking nominations for AGA's National Awards which will be presented at the annual Professional Development Conference and Exposition. The awards are listed on the national website at <http://www.agacgfm.org/membership/awards/>. Please take a moment to review the "purpose and overview" section of each award to see if any of your peers fit the criteria. If so, please consider taking the time to nominate them by completing the appropriate form and submitting it to Jeff Hughes or Rhonda Williams on or before March 19, 2010. If you have any questions, please do not hesitate to contact the award committee co-chairs - Jeff.Hughes@state.tn.us or Rhonda.D.Williams@tn.gov.

Karen Hale said that she would like for the chapter to make some nominations for the national awards. She also asked the various committees to come up with submissions related to their committee activities and she offered to help in any way she could with compiling the nominations.

CGFM Committee

Karen Hale said that she had talked to Ron Queen. He is working on the proclamations for CGFM Month, and he will make an announcement at Thursday's meeting. He is also teaching classes on Exam 1.

Community Service Committee

Julie Rogers reported that we had 17 members donate to the hats, coats, and gloves project, and the items collected were delivered in February. She announced that VITA has started and will run through mid-April. Tammy Thompson is coordinating that effort. She also announced that we will be taking donations from March 1 - April 1 for the Elephant Sanctuary, and the committee would like to have someone speak briefly at the March luncheon about the Elephant Sanctuary. The CEC decided that the representative could speak as part of the announcements segment of the meeting. Julie also announced that the NPT project is scheduled for March 16, and the Country Music Marathon is April 24. The committee is in the process of scheduling a volunteer opportunity with the Make-A-Wish Foundation.

Corporate Sponsor Committee

Gerry Boaz had nothing to report.

Early Careers Committee

Jeff Hughes was unable to attend, but he submitted the following report:

Early Career members who register for the CGFM during the 2009-10 program year will be put in a drawing to have their application fee reimbursed.

All NEW Early Career members for the 2009-10 program year will be put in a drawing at the awards luncheon, and one Early Career member will have his/her dues reimbursed.

Any Early Career member who writes a newsletter article will have a chance at winning a cash prize from the Early Careers Committee.

The Early Career member with the most points at the end of the program year will win a \$100 cash prize.

Eugene Hampton announced that 17 students are scheduled to attend Thursday's meeting, and the Early Careers Committee will pay for the lunches of 10 students.

Education Committee

Rusty Lacy reported that the committee is still in the process of sending out CPE forms for the Winter Seminar and is coordinating with Britt Wood on the ethics part. Rusty also said that he is working on the report for the Education Committee.

Rusty requested that anyone who has information for slides for Thursday's meeting get the information to him by noon tomorrow.

Rusty also reported that the next audio conference is March 3 on Fraud, and Brian Brechon is handling the setup.

Finance Committee

Patricia Finney had nothing to report.

Meetings and Attendance Committee

Sharon Barnard reported that she has been working with the Wildhorse Saloon to set up the May 6 chapter meeting. They have not finalized the menu, but she will need a signed contract and a deposit.

Karen Hale asked if Sharon knew who would be doing the invocation at Thursday's meeting, and Sharon said that she had emailed a couple of people but had not heard back from them yet.

Membership Committee

Jennifer Lewis said the committee will have a drawing at Thursday's meeting for people with guests. She also reported that so far six people have qualified for the \$45 reimbursement of chapter dues based on the number of points earned.

Ann Collett reported that the committee is still working on the grand prize to be given away at year-end, and they are also working on a survey to assess the interest in purchasing shirts with the AGA logo.

Newsletter

Corey Tester reported that we have only had two newsletter article submissions this year. He encouraged anyone needing CPE points and/or having a relevant topic to share with the chapter to please consider writing an article for the newsletter. At Karen Hale's suggestion, Corey agreed to make an announcement at Thursday's meeting to encourage members to submit articles. Rusty Lacy suggested that Corey provide some possible topics for members to consider.

Corey announced that the deadline for March newsletter content is March 12.

Program Committee

Sandra Tulloss reported that the speakers for January and February declined to name a charity to which they would like the chapter to make the customary \$35 donation. The CEC decided that the donations should go to the Elephant Sanctuary.

Sandra also reported that the speakers for the last two luncheons of the year are set and confirmed. Our March speakers will include Dr. Brad Childs from Belmont speaking on international accounting and Ron Queen on CGFM Month. Dr. Childs will need to use our laptop for a PowerPoint presentation as he only owns a desktop. As of February 17, he was not planning on bringing a guest. If that changes, the Program Committee will take care of the guest reservation and notify Karen for introduction purposes. Cindy Warner (who attended one of Dr. Child's classes at Belmont) will introduce him. Dr. Childs has designated the Red Cross as his charity of choice. This month's topic should qualify for CPE.

The April speaker is Sue Graham, our AGA Regional Vice President, who will be speaking on IT Auditing (and any AGA business she wants to discuss). Her presentation will probably qualify for CPE.

Sandra announced that this year's social is set for the Tennessee Repertory Theatre's April 8 production of Big River. The announcement has already gone out via the Google group list-serv and the newsletter. As of today, we have received 19 reservations, which are accepted solely by payment. All payments are due by/at the March AGA luncheon. The chapter subsidy is \$13 per ticket.

After some discussion, Karen Hale suggested that the chapter might buy some extra tickets for the social in case there are some individuals who would like to attend but who fail to get their reservation in by the deadline.

Public Relations Committee

Karen Hale reported that she is working on a couple of press releases, one regarding Richard Norment and one about the CGFM recognition.

Website Committee

no report

Karen asked about anticipated announcements for the meeting on Thursday. The following announcements are anticipated: Jennifer Lewis - Membership; Corey Tester - Newsletter; Julie Rogers - Community Service; representative from the Elephant Sanctuary; Sandra Tulloss - tickets for social; Eugene Hampton - National Association of Black Accountants (NABA).

Karen lined up the following to join her at the head table at the March 4 meeting: Phil Nally, AGA Senior Vice President; Cindy Warner, who will introduce the speaker; Dr. Brad Childs, speaker; Ron Queen, Melvin Jones, Jr., Julie Rogers, a representative from the Elephant Sanctuary, Eugene Hampton, and the student president of the TSU chapter of NABA.

The next meeting was scheduled for March 29, 2010, and the meeting was adjourned.