

## **AGA Chapter Executive Committee Meeting Minutes February 1, 2010**

*Submitted by Shirley Henry, Secretary*

The Chapter Executive Committee for the Nashville Chapter met on Monday, February 1, 2010, in Conference Room A on the 14th floor of the James K. Polk Building.

Chapter Executive Committee (CEC) members present: Karen Hale, President (via conference call); Kathy Anderson, Immediate Past President; Melvin, Jones, Jr., President-Elect (via conference call); Shirley Henry, Secretary; Eugene Hampton, Jane Lacy (via conference call), Rusty Lacy, Jennifer Lewis, and Tommie Pendergrass. Committee leaders present: Nathan Abbott, Gerry Boaz, Ann Collett, Jeff Hughes, Ron Queen, and Corey Tester.

Karen Hale called the meeting to order.

### **Reports**

#### **Immediate Past President**

Kathy Anderson had nothing to report.

#### **President-Elect**

Melvin Jones, Jr. reported that he and the other members of the Nominating Committee, Kathy Anderson, Tammy Fruscione, Jennifer Lewis, and Rusty Lacy, had met to come up with the slate of nominees to serve on the CEC for the 2010-2011 chapter year, and he submitted the following names: President-Elect, Shirley Henry; Treasurer, Scarlet Sneed; Secretary, Debra Bloomingburg; two-year directors – Keevia Battle, Hank Clay, Cynthia Setters, Corey Tester, and Rhonda Williams. He stated that all of the nominees had been contacted and each indicated a willingness to serve. Nathan Abbott made a motion that the CEC accept the slate of nominees chosen by the Nominating Committee, and Eugene Hampton seconded the motion. The CEC voted to approve the list of nominees. Melvin said that he will announce the nominees at the chapter meeting on Thursday and outline the procedures if a member wants to submit other names for consideration.

#### **Secretary**

Shirley Henry had nothing to report.

#### **Treasurer**

Karen Hale explained that we were unable to get a majority consensus via e-mail communications when Hellens Tamimi needed a decision on what to do with the funds from the recently cashed CD in the amount of \$40,000. Therefore, the funds were put into the checking account. We will try to discuss this issue at the next CEC meeting.

Karen deferred discussion of the Uncollectible Accounts Write-Off Policy to the next meeting.

#### **Awards Committee**

Jeff Hughes reported that National and Local Scholarships are available. National Scholarships are due to National by the end of March. Local Scholarships are due to the Awards Committee by April 9.

He also reported that National is now accepting applications for their awards to be given out at the PDC this year in Orlando. Also, the local chapter is accepting applications for our Outstanding Achievements Award.

Jeff also requested that everyone make sure that the points are correct in the spreadsheet maintained by the Awards Committee. Anyone that has 25 points or more will be placed in the drawing for the PDC, and any regular member that has 30 points and pays their dues by the end of March will be reimbursed \$45 by the Membership Committee.

### **CGFM Committee**

Ron Queen reported that the CGFM directed study has begun with approximately 15 participants and others expressing an interest. He also said that a new course website is being developed on Google.

Ron also reported that preparations are being made for CGFM Month, and he needs for local government members to volunteer to request their governments adopt CGFM Month resolutions.

Ron requested volunteers to deliver CGFM Month letters to members of the legislature. Karen asked those that are interested in volunteering to send an e-mail to Ron. She also told Ron that she may be able to provide some individuals that can assist.

Ron congratulated Karen Hale on her being published in various AGA newsletters concerning the inclusion of the CGFM as a preference in Office of Management Services job descriptions.

### **Community Service Committee**

no report

### **Corporate Sponsor Committee**

Gerry Boaz had nothing to report. He did mention that a couple of sponsors that he talked to showed some interest but had backed out for this year.

### **Early Careers Committee**

Jeff Hughes reported that he sent an email out to the Early Career members about the Disney volunteer program (give a day, get a day).

Jeff also asked for ideas for doing a case study for our local chapter (for early career members). Gerry Boaz said that they might want to consider fiscal sustainability reporting.

Jeff also informed the CEC that since we are not having a Career Fair this year, the Early Careers Committee will be paying for some (or possibly all - depending on how many) of the TSU students that attend the March luncheon meeting. Also, from those in attendance, the Early Careers Committee will draw two names for a free student membership to our chapter.

### **Education Committee**

Rusty Lacy reported that the 2010 Winter Seminar was a big success. Over 200 people signed up and participated in the information sharing. Final details as to how much money was made are still being worked on. Rusty stated that the majority of the comments received were positive; the most common negative complaint was the PA system.

Karen Hale commended Rusty and his committee for a job well done.

Rusty reported that the next audio conference is Wednesday, February 10, and so far no one has volunteered to coordinate that effort.

Ann Collett inquired about guests receiving CPE at our luncheon meetings that qualify for CPE. Ann read the policy, and it only addressed members; however, the general consensus was that guests should be able to qualify for the CPE. Karen Hale requested that the policy be changed to clearly address this.

### **Finance Committee**

no report

### **Meetings and Attendance Committee**

Tommie Pendergrass had nothing to report.

### **Membership Committee**

Jennifer Lewis reported that the committee initially approved nine applications for the Educational Assistance Scholarship for the Winter Seminar; however, for one of the selected recipients, their department was able to cover the cost, so they ended up only awarding eight scholarships.

Jennifer announced a new incentive where each member that brings a guest to a chapter meeting will be entered into a drawing for a gift card.

Jennifer also reported that the chapter has 18 new members and a current total of 361 members.

### **Newsletter**

Corey Tester requested that all information for the next newsletter be submitted to him by the end of the day on February 12.

### **Program Committee**

Eugene Hampton reported that the speaker he had lined up for the March meeting has backed out, and they are trying to find a replacement; if anyone has any ideas, please let him know.

Jeff Hughes asked about progress on the chapter social, but since neither Sandra Tulloss nor Nichole Curtiss was at the meeting, the status of that was unknown.

### **Public Relations Committee**

Karen Hale reported that we have had a total of five or six press releases published this year.

### **Website Committee**

Nathan Abbott reported that he started working on getting everything set up on the new website this morning, but it will take some time to get the content set up and to check all of the links.

Karen asked about anticipated announcements for the meeting on Thursday. Melvin Jones, Jr., will make an announcement about the slate of nominees selected by the Nominating Committee. Jennifer Lewis said the Membership Committee will have a drawing. Jeff Hughes said that he will need to make an announcement about the scholarships, and Rusty Lacy said he may have an announcement.

Karen lined up the following to join her at the head table at the February 4 meeting: the speaker; someone to introduce the speaker; Britt Wood, President of the CFE Chapter; Eugene Hampton; and Nathan Abbott, if the speaker does not have a guest.

The next meeting was scheduled for March 1, 2010, and the meeting was adjourned.